



VACANCY

MINISTRY OF POWER & ENERGY

SRI LANKA ATOMIC ENERGY BOARD

Applications are invited from citizens of Sri Lanka who possess the qualifications and experience indicated below for the following post.

Every applicant,

Should be a citizen of Sri Lanka .

Should be physically and mentally fit to the discharge the duties of the post well and to serve in any part of the Island.

Should be of excellent moral character .

Post of Director (Sri Lanka Gamma Centre) (No of post: 01)

(This post is required for Sri Lanka Gamma Centre located at Free Trade Zone Biyagama)

Common Responsibilities:

- Provide inputs to the Director General, Chairman and the Board for the preparation of plans, documents, and reports for the design, implementation and management of programmes / projects with innovation and accountability.
- Preparation of Board papers, implementation of Board decisions, execution of the approved plans with accountability and providing feedback on the progress made following implementation of the decisions of the Board.
- Decision making and execution of such decisions within the plans, projects, policies and programmes approved by the Board.
- Keep abreast with Government circulars, Guidelines of Good Governance of Public Enterprises and Government Codes and Guidelines and Enlargement of knowledge base through keeping abreast with relevant publications and participation in training programmes, meetings, seminars, symposia and conferences and/or research programmes.
- Dissemination of Nuclear Knowledge where relevant and provision of advice for preparation of documents, reports, pamphlets for public information.
- Maintenance of accurate records, preparation of reports, research papers and documents, plans, programmes and financial estimates on the subjects assigned.
- Interact with stake holders in science and technology.
- Train and supervise supporting staff.
- Engage in programmes and projects within and outside the premises of the Board.

- Responding to audit queries and taking remedial action to rectify in relation to such queries.
- Results oriented management of the Division with economy, efficiency and effectiveness.
- Participation in Senior Management level meetings and conducting Divisional Meetings and provide paths for two-way communication and functioning in conformity to the decisions taken at meetings.
- Participation in meetings convened by relevant external agencies and communication of decisions taken at such meetings and arrangements for implementation of such decisions.
- Coordinating all work connected with legal matters and representing the Board in Courts of Law/ Labour tribunals where applicable.
- Carry out any special and relevant task entrusted by the Chairman or Director General.

Responsibilities Specific to Sri Lanka Gamma Centre

- Provide the direction and guidance to the subordinate staff in managerial and scientific way AND supervise and monitor their performance
- To operate the irradiator plant at Sri Lanka Gamma Centre smoothly to reach the maximum throughput of the process
- To assure the safety of the staff and security of the Co-60 irradiation source from unwarranted gamma radiation
- To assure the irradiation dose for the customer's products by following the national and international quality standards / guidelines through radiation dosimetry
- To provide the assurance for the sterility of irradiated products through laboratory testing
- To provide consultancy on gamma irradiation and to provide laboratory services on sterility testing
- To design and implement research projects on gamma irradiation
- To report and publish scientific data, information and findings
- To coordinate national and international institutes and organizations to implement the project and to provide services
- To promote the technology on gamma irradiation through workshops, seminars, webinars etc.
- To reach the vision of the institute.

Qualifications :

External Candidates (1 or 2 below):

1. B.Sc. Degree in Physics, Chemistry, Electrical Engineering, Mechanical Engineering, Mechatronics Technology, Food Science & Technology, Biology, Microbiology, Nuclear Medical Science which is recognized by the U.G.C

WITH

A Postgraduate Degree qualification (Masters) in the field relevant to Nuclear Science and Technology or Associate Membership of a recognized professional Chartered Institute, which is relevant to the subject area of the post

AND

Minimum of 15 years of experience at a “Managerial level”, in a Corporation, Statuary Board/ Institution or a reputed private institution.

2. Full Membership of a recognized professional Chartered Institution in a related field to the post

AND

Minimum of 15 years’ experience at a “Managerial Level” in a Corporation, Statutory Board/ Institution or a reputed private institution.

Internal Candidates (1 or 2 or 3 below):

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum two (02) years satisfactory service in the post of Plant Operational Manager of the Senior Manager Category (HM 1-1) in the subject area relevant to the post.
3. Completion of minimum five (5) years satisfactory service in a post in the Category of “Academic Research”- (AR-2), in the subject area relevant to the post.

Age : Age should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

Employee Category As per MSD Circular No. 30: Senior Manager (HM 1-3)

Salary Code : HM 1-3 2016

Salary Scale:

Rs. 86,865/- 15x2,270/- = 120,915 (monthly) as per Management Services Department (MSD) Circular 02/2016. (In addition to the above salary Government approved other allowances will be paid.)

Method of Recruitment:

By a structured interview, conducted by a panel appointed by the appointing authority.

Nature of Appointment :

Permanent with entitlement of Employees' Provident Fund and Employees' Trust Fund.

Other Benefits : Other benefits entitled to this post will be provided as per the applicable government circulars.

Application with full bio-data, names and addresses of two non related referees and copies of certificates relevant to the post should be forwarded by registered post to reach the Chairman, Sri Lanka Atomic Energy Board, 60/460, Baseline Road, Orugodawatta, Wellampitiya., on or before 27th December 2023 or by e-mail to recruitment2023@ae.gov.lk on or before 27th December 2023. (When forwarding applications through e-mail, the application and the other documents should be attached as a single file (PDF - Zip file)) The post for which the application is forwarded should be mentioned on the left hand top corner of the envelope. Those who are employed in the State Sector/ Corporation/Statutory Boards should forward their applications through the respective Head of Institution.

**Chairman,
Sri Lanka Atomic Energy Board
60/460, Baseline Road, Orugodawatta, Wellampitiya .
Tel: 0112-533427-8**